

Real Estate Brokers and Professionals

Professional Fees & Dues

Licenses
Association dues
Chamber of Commerce
Realty Board
Other:

Supplies & Expenses

Advertising, Signs, Flags & Banners
Attorney & Appraisal Fees
Bank Charges
Briefcase
Business Meals
Computer Software
Film & Processing
Gifts, Flowers, & Greeting Cards
On-Line Services
Computers and Printers
Lock Boxes, Keys, & Locksmith
Multiple Listing Service
Paper, Stationary, Printing
Open House Expenses
Other:

Home Office

Desk top & Laptop
Printer
Desk
Internet
Utilities
Square footage of Office & Home
Supplies
Other:

Professional Expenses

Professional Attire
Grooming
Supplies
Cell
Other:

Auto Travel

Mileage between 1st & 2nd job
Mileage between Locations
Mileage to Continuing Education
Mileage out of town work trips
Mileage buying equip. & supplies
Personal mileage on work vehicle
Cost of vehicle
Parking fees & Tolls
Property tax
Other:

Continuing Education

Correspondence Course Fees
Correspondence Courses
Registration
Seminar Fees
Text book & supplies
Training sessions
Other:

Travel

Airfare
Car Rental
Parking fees & Tolls
Transportation (Bus, Taxi, Etc.)
Lodging (Do not include meals)
Meals (Do not include lodging)
Incidental expenses
Cleaning & Laundry
Other:

Miscellaneous

Periodicals
Professional Subscriptions
Resume
Liability Insurance-Business
Legal & Professional Services
Referral Fees
Other: